

SAFC Sports Funding Guidelines

NOTE: If the SAFC discovers that a group has intentionally inflated a budget, their event will not be funded and their club's charter will be reconsidered.

Important points, if purchasing equipment:

Justification

Please include a brief statement of the costs vs. benefits for the purchase. Please bring pricing options from various companies for the committee to consider.

Competitive Bids

Research into various vendors of a certain product is required for all purchases.

Storage and Usage Policy

Please include a written policy regarding the usages of the equipment. This should clarify if the equipment will be available to all student organizations or solely to the organization requesting the equipment. **The SAFC will not fund equipment that has no home.** Please secure on-campus storage before submitting an SAFC budget proposal. There is currently space available in the Smith Union; please contact Christine Drasba or Allen Delong for more information.

Funding Guidelines

Travel & Lodging

Vehicle Travel

Please note that the SAFC expects the student organization to use the most efficient form of travel. The SAFC will fund vehicle travel (mileage, gas and tolls) in any of the three formats below. In an effort to decrease college-wide gas consumption, individuals' vehicles (which are normally less efficient than vans) will only be funded in extreme circumstances.

NOTE: The SAFC does not fund zipcars.

Gas Reimbursements

For Students' Vehicles: # of miles x \$0.15/mile

The rate for gas reimbursement is subject to market prices and will be adjusted accordingly by the Facilities Office and the SAFC.

College Van:

of miles x \$0.225/mile (regular van or car)

of miles x \$.229 (12 passenger van)

To reserve college vans contact Facilities at x3689

Other Travel

Other types of travel (train, bus, or plane) will receive funding calculated according to the gas reimbursement format of driving to the destination.

Tickets booked without ample time to the date of departure, thus incurring a price premium, may be subject to decreased funding allocation from the SAFC.

However, the SAFC is very much willing to work with clubs on campus transportation costs increase unexpectedly after a budget allocation.

Example format:

Expected Miles from Bowdoin College to Washington, DC= 570.96 mi

For gas roundtrip reimbursement= $(570.96 \times 2) \times \$0.225/\text{mile} = \$128.47$

** \$128.47 would be the amount allocated for the travel costs to an event in Washington, DC to be applied toward bus, train, or plane ticket or for car fuel.

This only applies to travel within the continental United States.

The SAFC requires students to use travel websites such as Mapquest.com in order to acquire exact distances for destination points. (Eg. Boston: 140 miles, Portland: 30 miles)

NOTE: Tickets booked without ample time to the date of departure, thus incurring a price premium, may be subject to decreased funding allocation from the SAFC. However, the SAFC is very much willing to work with clubs on campus transportation costs increase unexpectedly after a budget allocation.

Lodging During Away Games

It is expected that the team will try and arrange for cost-free housing. If this is not possible then the SAFC will fund lodging costs up to \$20 per person (based on 4 people per room.) Using websites like Kayak.com will help you to find the most economically feasible hotels.

The SAFC expects the individuals to cover the difference not funded. If this is a problem for any individual in your club, please contact the Student Activities Director, Allen DeLong.

Food

Student Meals

The SAFC will only **fully** fund students who are NOT on board, which is approximately 10% of the student body. For the remaining students in your group who are on board, please subtract the following rates from your requested

budget amount. This calculation should be written in the “outside funding sources” box on your budget form.

Board Transfer Rates (please multiply these amounts by the # of students attending your event):

Breakfast \$1.92

Lunch/brunch \$2.55

Dinner \$ 3.04

Dining allows 2 events with board transfer per organization per semester. Keep this in mind when asking for board transfers!

NOTE: Students are also entitled to receive a "food equivalent" (e.g., boxed lunch/dinner) as an alternative to a board transfer. To do so, please contact Dining Services (Lisa Fox, x3211) with the appropriate number of board transfers or "food equivalent" requests.

Coaching Staff

Head Coach

The SAFC will fund a coach if the nature of the club sport and the number of participants justify the expense.

Funding is set at \$100 a week for a head coach during the season and for three practice weeks before the first game.

Assistant Coach

The SAFC will fund an assistant coach if the club team can justify the expense.

Funding is set at \$50 a week for one assistant coach during the season and three practice weeks before the first game

Competition Day Expenses

Referees

The SAFC will fund the full cost of officials for competitions.

EMT

The SAFC will fund the full cost of an EMT at competitions at which the league or the school rules require their presence.

Game Food

The SAFC will fund game snacks up to \$50 per semester (i.e. oranges, granola, power bars, etc.)

Off-Campus Venues

The SAFC will not fund facilities fees for competitions being hosted off-campus, in third party venues, unless the college does not have access or own this type of facility (e.g. horse barn).

Equipment

Safety Equipment

The SAFC will fund all required team safety equipment. This equipment cannot be kept by individuals, when the season has finished.

Competition Equipment

The SAFC will fund team competition equipment required by conference or school rules.

Practice and Specialty Equipment

The SAFC requires a cost/benefit explanation to consider funding for team equipment that will be used for practice or is needed for other purposes. Please bring pricing options for the committee to consider.

Awards Dinners

Meal Expenses

The SAFC will fund one per season.

The SAFC will fund coaches up to \$10/coach, however, the SAFC will only fund team members.

Non-Meal Expenses

The SAFC will fund up to \$30 in trophy costs for the team per year.

The SAFC will not fund the costs of coach's gifts.

Expenses Not Funded

Fees and tournament registrations for INDIVIDUALS will not be funded by the SAFC (teams' fees will be funded).

Road trips outside New England will not be funded by the SAFC.

Competition items (e.g. betting shirts) will not be funded by the SAFC.

Social activities connected with the team with alcohol available will not be funded by the SAFC.

Please note that these are all just guidelines. These guidelines are all subject to the SAFC's discretion.